

TOWN OF NEWINGTON  
SPECIAL MEETING MINUTES  
BOARD OF PARKS AND RECREATION  
SYNTHETIC TURF FIELD SUBCOMMITTEE

NOVEMBER 17, 2009

TOWN HALL – CONFERENCE ROOM TWO

- I. Call to Order – the meeting was called to order by Mr. Hedberg at 6:35 PM.
- II. Roll Call – Members present: Jeff Hedberg, Pam Austin, and Don Woods. Others present: Kevin Fuselier, Milone and MacBroom; Bruce Till, Superintendent of Parks and Recreation; and Jeff Baron, Director of Administrative Services.
- III. Approval of Minutes – No action was taken.
- IV. Public Participation – None.
- V. Test Pit Results –Mr. Fuselier reviewed the findings from the test pits that were dug at the field a fortnight earlier. They do not result in any budgetary changes. They show hard ground with a clay content that will trap water. They revealed a drainage system that isn't working. Mr. Fuselier would recommend tighter spacing on flat drains. The only organics found were in the top layer.
- VI. Budget Request Recommendations to Board of Parks and Recreation– Mr. Till had spoken with both an athletic field lighting supplier and a local installer and got rough cost estimates from them. The installer recommended a new three-phase line that would cut down on operating costs. The total budget for this item was estimated to be \$200,000. Bleacher costs will be budgeted at \$51,600, which is neither high end nor low end. This would be for two 172 seat bleachers, that are handicapped accessible, with assembly and installation by Parks and Recreation forces. Mr. Till was required to submit a Capital Improvement Plan request to the Town Manager on November 13<sup>th</sup> and his request for this field was \$1,606,700. Milone and MacBroom presented their revised estimate of \$1,660,000. This figure not only reflects the revised lighting and bleacher costs, but also increased contingency and design costs, as these would be a percentage of the total project cost. When the original estimate was prepared it was not known what additional items, such as bleachers and field lights, would be included. That estimate did not include the contingency and design costs for those items. Mr. Woods made a motion that the Synthetic Turf Field Subcommittee accept the preliminary budget of

\$1,660,000 and recommend to the Board of Parks and Recreation that this figure be included in their 2009-2010 Capital Improvement Plan budget request. Second by Ms. Austin. The motion passed unanimously.

- VII. Any Other Business Pertinent to the Subcommittee - once funding for this project becomes apparent, the next step would be the submittal of a needs statement to the Town Council with a request to form a project building committee. The activity of this subcommittee is now concluded.
- VIII. Adjournment – The meeting adjourned at 7:03 PM.

Respectfully submitted,

*Jeff Baron*

Jeff Baron  
Director of Administrative Services